

Program B: Incarceration

Program Authorization: R.S. 15:821-840.2 and R.S. 36:401-409

PROGRAM DESCRIPTION

The mission of the Incarceration Program is to provide for the custody, control, and care of adjudicated offenders through enforcement of the laws and implementation of programs designed to ensure the safety of the public, staff, and inmates.

The goals of the Incarceration Program are:

1. Maximize public safety through appropriate and effective correctional custodial and supervisory programs.
2. Provide for the safety of correctional staff and inmates by maintaining an organized and disciplined system of operations that promotes stability in the institution.
3. Ensure that basic services relating to adequate food, clothing, and shelter are provided to the inmate population.
4. Provide the maximum available bed space allowable by the State Fire Marshal, Department of Health and Hospitals, American Correctional Association requirements, budgeted resources, and good correctional practices.
5. Protect the investment by the state in the facility by providing an adequate maintenance program for all buildings and equipment and by following Division of Administration property control regulations.

The Incarceration Program encompasses all security and related costs. It also includes other services related to the custody and care of adjudicated offenders, such as the classification of inmates and related record-keeping, provision of basic necessities such as food, clothing, and laundry services for the inmate population, maintenance and support of the facility and other equipment, and Project Clean-Up. (Project Clean-Up, a cooperative effort between the Department of Public Safety and Corrections, Corrections Services, and the Department of Transportation and Development [DOTD], involves inmate crews for litter pickup and DOTD work crews for mowing and litter collection. The project is a direct result of the commitment of Governor and Mrs. Foster to improve the appearance of roads and highways across the state.) The Incarceration Program comprises approximately 73.9% of the total institution budget.

OBJECTIVES AND PERFORMANCE INDICATORS

Unless otherwise indicated, all objectives are to be accomplished during or by the end of FY 2000-2001. Performance indicators are made up of two parts: name and value. The indicator name describes what is being measured. The indicator value is the numeric value or level achieved within a given measurement period. For budgeting purposes, performance indicator values are shown for the prior fiscal year, the current fiscal year, and alternative funding scenarios (continuation budget level and Executive Budget recommendation level) for the ensuing fiscal year (the fiscal year of the budget document).

The objectives and performance indicators that appear below are associated with program funding in the Base Executive Budget for FY 2000-01. Specific information on program funding is presented in the financial sections that follow performance tables.

1. (KEY) To prohibit escapes.

Strategic Link: This operational objective is related to the program's Strategic Objective I.1: *To prohibit escapes on an annual basis.*

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE INDICATOR VALUES					
		YEAREND PERFORMANCE STANDARD FY 1998-1999	ACTUAL YEAREND PERFORMANCE FY 1998-1999	ACT 10 PERFORMANCE STANDARD FY 1999-2000	EXISTING PERFORMANCE STANDARD FY 1999-2000	AT CONTINUATION BUDGET LEVEL FY 2000-2001	AT RECOMMENDED BUDGET LEVEL FY 2000-2001
K	Number of escapes	0	0	0	0	0	0

2. (KEY) To protect staff and inmates from security breaches on a 24-hour basis.

Strategic Link: This operational objective is related to Strategic Objective II.1: *To protect staff and inmates from security breaches on an annual basis.*

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE INDICATOR VALUES					
		YEAREND PERFORMANCE STANDARD FY 1998-1999	ACTUAL YEAREND PERFORMANCE FY 1998-1999	ACT 10 PERFORMANCE STANDARD FY 1999-2000	EXISTING PERFORMANCE STANDARD FY 1999-2000	AT CONTINUATION BUDGET LEVEL FY 2000-2001	AT RECOMMENDED BUDGET LEVEL FY 2000-2001
K	Number of inmates per corrections security officer	3.5	3.5	3.5	3.5	3.5	3.5

3. (KEY) To maintain but not exceed capacity.

Strategic Link: This operational objective is related to Strategic Objective I.1: *To maintain, but not exceed capacity on an annual basis.*

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE INDICATOR VALUES					
		YEAREND PERFORMANCE STANDARD FY 1998-1999	ACTUAL YEAREND PERFORMANCE FY 1998-1999	ACT 10 PERFORMANCE STANDARD FY 1999-2000	EXISTING PERFORMANCE STANDARD FY 1999-2000	AT CONTINUATION BUDGET LEVEL FY 2000-2001	AT RECOMMENDED BUDGET LEVEL FY 2000-2001
K	Capacity	1,212	1,212	1,212	1,212	1,212	1,212

GENERAL PERFORMANCE INFORMATION: SECURITY TRENDS

WASHINGTON CORRECTIONAL INSTITUTE

PERFORMANCE INDICATOR	PRIOR YEAR ACTUAL FY 1994-95	PRIOR YEAR ACTUAL FY 1995-96	PRIOR YEAR ACTUAL FY 1996-97	PRIOR YEAR ACTUAL FY 1997-98	PRIOR YEAR ACTUAL FY 1998-99
Number of inmates per corrections officer	3.3	3.3	3.2	3.4	3.5
Number of escapes	0	0	0	0	0
Number of apprehensions	0	0	0	0	0
Number of major disturbances	0	0	1	0	1
Number of minor disturbances	20	20	8	40	33
Number of assaults - inmate on staff	17	17	8	15	23
Number of assaults - inmate on inmate	63	63	164	176	191
Number of sex offenses	43	43	44	33	76

4. (SUPPORTING) To adequately maintain the state's infrastructure.

Strategic Link: This operational objective is related to Strategic Goal V: *To protect the investment by the state in the facility by providing an adequate maintenance program for all buildings and equipment and by following Division of Administration property control regulations.*

Explanatory Note: The Office of Risk Management requires state agencies to be audited annually in compliance with the state Loss Prevention Program. Agencies that do not pass 100% of the audit can be assessed a 5% increase in their risk management premiums. Those agencies that pass the audit realize a savings in current year risk management premiums.

Act 11 of the 1998 Special Legislative Session provides that: "Any agency which has undergone a loss prevention audit by the Office of Risk Management and has received certification from the Office of Risk Management as being in compliance with state law and loss prevention standards prescribed by the Office of Risk Management shall receive a credit to be applied to the agency's annual self-insured premium per line of insurance coverage, excluding the coverages for road hazards and medical malpractice, equal to five percent of the agency's total annual self-insured premium paid per line of coverage. An agency which has failed to receive certification after undergoing a loss prevention audit by the Office of Risk Management shall be liable for a penalty of five percent of the agency's total annual self-insured premium paid per line of coverage, excluding the coverages for road hazards and medical malpractice."

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE INDICATOR VALUES					
		YEAREND PERFORMANCE STANDARD FY 1998-1999	ACTUAL YEAREND PERFORMANCE FY 1998-1999	ACT 10 PERFORMANCE STANDARD FY 1999-2000	EXISTING PERFORMANCE STANDARD FY 1999-2000	AT CONTINUATION BUDGET LEVEL FY 2000-2001	AT RECOMMENDED BUDGET LEVEL FY 2000-2001
S	Savings resulting from successful completion of risk management audit.	Not applicable ¹	5%	Not applicable ¹	5% ¹	5%	5%
S	Dollar amount of savings resulting from successful completion of risk management audit	Not applicable ¹	\$24,782	Not applicable ¹	\$24,782 ¹	\$24,782	\$24,782

¹ This is a new performance indicator. It did not appear under Act 19 of 1998 or Act 10 of 1999 and has no performance standards for FY 1998-99 and FY 1999-00. The value shown for existing performance standard is an estimate not a standard.

RESOURCE ALLOCATION FOR THE PROGRAM

Incarceration						RECOMMENDED
	ACTUAL	ACT 10	EXISTING	CONTINUATION	RECOMMENDED	OVER/(UNDER)
	1998-1999	1999- 2000	1999- 2000	2000 - 2001	2000 - 2001	EXISTING
MEANS OF FINANCING:						
STATE GENERAL FUND (Direct)	\$11,951,663	\$13,094,917	\$13,101,591	\$13,408,918	\$13,042,903	(\$58,688)
STATE GENERAL FUND BY:						
Interagency Transfers	98,303	98,303	98,303	98,303	98,303	0
Fees & Self-gen. Revenues	466,520	253,829	253,829	253,829	286,330	32,501
Statutory Dedications	0	0	0	0	0	0
Interim Emergency Board	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0
TOTAL MEANS OF FINANCING	\$12,516,486	\$13,447,049	\$13,453,723	\$13,761,050	\$13,427,536	(\$26,187)
EXPENDITURES & REQUEST:						
Salaries	\$9,034,218	\$9,626,991	\$9,626,991	\$9,952,404	\$9,290,176	(\$336,815)
Other Compensation	59,181	0	0	0	378,400	378,400
Related Benefits	1,487,090	1,622,609	1,622,609	1,663,483	1,626,858	4,249
Total Operating Expenses	1,725,780	1,741,165	1,741,165	1,775,989	1,811,165	70,000
Professional Services	6,470	6,942	6,942	7,119	6,942	0
Total Other Charges	4,380	300	300	2,580	2,580	2,280
Total Acq. & Major Repairs	199,367	449,042	455,716	359,475	311,415	(144,301)
TOTAL EXPENDITURES AND REQUEST	\$12,516,486	\$13,447,049	\$13,453,723	\$13,761,050	\$13,427,536	(\$26,187)
AUTHORIZED FULL-TIME						
EQUIVALENTS: Classified	362	364	364	364	362	(2)
Unclassified	0	0	0	0	0	0
TOTAL	362	364	364	364	362	(2)

SOURCE OF FUNDING

This program is funded with State General Fund, Interagency Transfers and Fees and Self-generated Revenues. Interagency Transfers are derived from the Department of Transportation and Development (DOTD) for providing inmate work crews to maintain interstate rest areas and for providing inmate road cleanup crews. The Fees and Self-generated Revenues are derived from the following: (1) employee purchase of meals; (2) funds received from visitors for identification cards; (3) funds received from the inmate canteen to cover the administrative cost incurred in managing the inmate canteen account; (4) funds received from telephone commissions; (5) miscellaneous receipts from offenders, attorneys, etc. for services provided by the institution; (6) funds received from Prison Enterprises for supplies used in the Blueberry Farms Project; (7) medical co-payments required to be received from inmates for certain medical visits and prescriptions; (8) reimbursement of security salaries to supervise the inmate work crew for the City of Bogalusa; and (9) funds received through the Job Training Partnership Act for the hiring and training of individuals from under-privileged backgrounds.

ANALYSIS OF RECOMMENDATION

GENERAL FUND	TOTAL	T.O.	DESCRIPTION
\$13,094,917	\$13,447,049	364	ACT 10 FISCAL YEAR 1999-2000
			BA-7 TRANSACTIONS:
\$6,674	\$6,674	0	Carryforward for Acquisitions
\$13,101,591	\$13,453,723	364	EXISTING OPERATING BUDGET – December 3, 1999
\$200,045	\$200,045	0	Annualization of FY 1999-2000 Classified State Employees Merit Increase
\$138,100	\$138,100	0	Classified State Employees Merit Increases for FY 2000-2001
\$60,148	\$60,148	0	State Employee Retirement Rate Adjustment
\$311,415	\$311,415	0	Acquisitions & Major Repairs
(\$449,042)	(\$449,042)	0	Non-Recurring Acquisitions & Major Repairs
(\$6,674)	(\$6,674)	0	Non-Recurring Carry Forwards
(\$246,478)	(\$246,478)	0	Salary Base Adjustment
(\$453,250)	(\$453,250)	0	Attrition Adjustment
\$378,400	\$378,400	0	Other Adjustments - Other Compensation Adjustment
\$2,280	\$2,280	0	Other Adjustments - Increase Interagency Transfers with the Department of Public Safety for radio user fees
\$28,142	\$28,142	0	Other Adjustments - Allows payment of Compensatory Leave in excess of 540 hours within a calendar year
\$70,000	\$70,000	0	Other Adjustments - Funding adjustment necessary to allow for increased maintenance expenses
(\$42,356)	(\$42,356)	(1)	Other Technical Adjustments - Transfers one (1) Corrections Captain position to the Louisiana State Penitentiary's appropriation to properly reflect funding in the appropriate agency
(\$49,418)	(\$49,418)	(2)	Other Technical Adjustments - Transfers one (1) Secretary positions and one (1) Licensed Practical Nurse position to the Health Services program to properly reflect funding in the appropriate program
\$0	\$32,501	1	New And Expanded Adjustments - Security position with associated funding for a new inmate work crew for the City of Bogalusa
\$13,042,903	\$13,427,536	362	TOTAL RECOMMENDED
\$0	\$0	0	LESS GOVERNOR'S SUPPLEMENTARY RECOMMENDATIONS
\$13,042,903	\$13,427,536	362	BASE EXECUTIVE BUDGET FISCAL YEAR 2000-2001
			SUPPLEMENTARY RECOMMENDATIONS CONTINGENT ON SALES TAX RENEWAL:
\$0	\$0	0	None
\$0	\$0	0	TOTAL SUPPLEMENTARY RECOMMENDATIONS CONTINGENT ON SALES TAX RENEWAL
			SUPPLEMENTARY RECOMMENDATIONS CONTINGENT ON NEW REVENUE:
\$0	\$0	0	None

\$0	\$0	0	TOTAL SUPPLEMENTARY RECOMMENDATIONS CONTINGENT ON NEW REVENUE
\$13,042,903	\$13,427,536	362	GRAND TOTAL RECOMMENDED

The total means of financing for this program is recommended at 99.8% of the existing operating budget. It represents 86.5% of the total request (\$15,520,669) for this program. The decrease in the recommended level of funding is primarily attributed to the adjustments necessary to fully fund the 362 positions. Also, one position is added for the new inmate work crew for the City of Bogalusa and two (2) positions have been transferred to other programs/appropriations to properly reflect positions and associated funding in the appropriate programs/appropriations.

PROFESSIONAL SERVICES

\$6,408	Veterinary services performed on horses and dogs
\$534	Interpreter for hearing impaired inmates
\$6,942	TOTAL PROFESSIONAL SERVICES

OTHER CHARGES

\$2,580	User fee for radio system - Department of Public Safety
\$2,580	TOTAL INTERAGENCY TRANSFERS

ACQUISITIONS AND MAJOR REPAIRS

\$311,415	Replace two vans, one vehicle, three pickup trucks, various kitchen and security equipment
\$311,415	TOTAL ACQUISITIONS AND MAJOR REPAIRS